

Tri-Valley Transit, Inc.
Request for Proposal:
Digital Two-Way Radio System for
Stagecoach Transportation Services

BACKGROUND

Stagecoach Transportation Services Inc. (STSI) was established in 1976 to create a network of community transportation alternatives that connect the people and places in Orange and Northern Windsor Counties. Our goal is to provide services that are safe, reliable, accessible and affordable for everyone. To further this goal, STSI merged with Addison County Transit Resources in July 2017 to become Tri-Valley Transit, Inc.

STSI operates two parallel and complementary transportation systems. The Dial-a-Ride (DAR) System takes elders and persons with disabilities, Medicaid-eligible residents and many other vulnerable populations to medical services, work, grocery stores and meal sites. The Bus Route System connects passengers to employment and shopping centers.

SCOPE OF WORK

Tri-Valley Transit, Inc. d.b.a. Stagecoach is seeking bids for a new Two-Way Radio System. It is our intent to purchase a new digital trunked radio system that meets the current FCC 12.5 KHz Narrowband Mandate and any Future 6.25 KHz Very-Narrowband Mandate.

Provide and install a turn-key Digital Trunked Radio System that provides seamless radio coverage throughout our entire service area and interchangeability with Addison County. We understand that 100 percent radio coverage may not be achievable therefore we require that your bid provide detailed Radio Coverage maps that indicate your level of compliance.

Our service area is defined as all of Orange and Northern Windsor County Vermont with the additional extended routes as defined below;

North into Montpelier, Vermont along the I-89 corridor.
East into North Haverhill, New Hampshire and surrounding areas.

Please include any information on additional licensure for operating out of state (NH).

The system must support the following three talk-groups:

Para-Transit Vans
Wide Area Transit Buses
Maintenance Channel

Required Features:

Radio Caller ID
Emergency Declaration
Encryption

Dispatch Console Base Stations:

5 Desksets and 1 base station connected to a dispatch console, located at the 1 L Street administrative offices, for dispatch and operations.

Mountain Top Repeaters and associated antenna and combining systems.

Fleet installation of two-way radio systems on 22 Cutaway buses can be done on site at our tempered bus storage facility located at 13 Hedding Dr and 176 Waits River Road, Vermont. Our fleet includes the following brands of cutaway buses Ford E-450, Ford F-550, Chevy and International.

Provide a hand held radio with adequate antenna to function with bus radio system.

Bidders should list all recurring Monthly Fees associated with Repeater use or Site Leases. Also list any site development, FCC Licensing, or permitting fees if applicable.

Provide a Turn-Key proposal to provide and install a new single position Dispatch Console to interface with the new Base Station.

Bidders should list all the console features that will be available to the Dispatcher. Caller ID, Alias names, Emergency features, and any other features that will enhance our operations.

CONDITIONS AND ASSURANCES

- Must meet minimum of 1 year for Parts and Labor (Provided by Installer).
- Must provide a copy of liability insurance for all work performed.
- Please provide a list of references for work completed. Disadvantaged Business Enterprise (DBE) Policy: It is the policy of the U.S. Department of Transportation that minority- and women-owned business enterprises (hereby referred to as DBEs) as defined in 49 CFR Part 23 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds.

DBE Obligation: The recipient or its subcontractor agrees to ensure that DBEs have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement. In this regard, all recipients or subcontractors shall take all necessary and reasonable steps in accordance with 49 CFR Part 23 to ensure that DBEs have the maximum opportunity to compete for and perform contracts. Recipients and their subcontractors shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of DOT-assisted contracts.

PROPOSAL REQUIREMENTS

A complete proposal will include:

- Equipment costs plus total labor costs, including a break-out of fees.
- Technical Specifications
- Project Total
- Identification of equipment manufacturer(s) and warranty information.
- Cost of installation and any other operating fees must be included in the bid document.

All proposals are the property of STSI upon submission. Any expenses incurred to prepare or submit this RFP are the responsibility of the applicant. STSI reserves the right to reject any and all proposals or to cancel this RFP in part or in its entirety if it is in the best interests of STSI. The RFP does not obligate STSI to award a contract.

Any solicitation, award, procurement, and activity involved with the project shall be done in conformance with Title VI of the 1964 Civil Rights Act, such that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, denied the benefits of, or subjected to discrimination under any program or activity receiving federal financial assistance.

SELECTION CRITERIA

STSI staff will review and evaluate all proposals and select a company based on the following criteria:

<u>CRITERIA</u>	<u>WEIGHT</u>
1. Adherence to minimum specs	30%
2. On-going operating costs	25%
3. Service dependability/warranty/references	20%
4. Comparison of specs to other bids/ability to meet timeline	10%
5. Total performance value in comparison to cost	15%

The contract award decision by STSI is final.

SUBMISSION REQUIREMENTS

Electronic copies of the proposal should be sent to angela@actr-vt.org , no later than **November 17, 2017**. If you would like to include hard copies, envelopes should be addressed to:

Tri Valley Transit, Inc.
Attention: Angela McCluskey
297 Creek Road
Middlebury VT 05753

It is the applicant's responsibility to ensure that proposals are complete and delivered by the deadline time and date as indicated above. Incomplete or late proposals received after the stated deadline will not be accepted or returned.

QUESTIONS

Questions regarding the project scope of work are to be emailed to Angela McCluskey at angela@actr-vt.org should be submitted by **November 10, 2017**. All potential bidders submitting questions will receive all questions and corresponding answers no later than **November 13, 2017**.